

Supplier Evaluation	
Date:	
Supplier:	

Participants Supplier:	
Participants Starsprings:	
Sales contact, Supplier:	
Quality contact, Supplier:	
Ownership:	
No. of employees:	
Whereof office/admin employees:	
Turnover/Revenue:	
Product:	
Larger customers:	
Larger suppliers:	

Notes:

Supplier Level

Total Score:	149	
Supplier Score:	0	0,0%

Excellent > 80%	
Approved 50 – 80%	
Not approved < 50 %	C

Comments to the approval/disapproval:

1.1	Supplier Self Assessment	Score	Sum	Comments
	Total score of the self assessment		0	
	Points 25	Sum	0	

If the allegation is true, place an X in column C

1.2	Financial Results	Yes	Value	Comments
A. Annual report	Negative		0	
	Stable but small growth		2	
	Positive trend		4	
B. Vision	No expressed vision		0	

	Vision, but no follow up		2		
	Vision with a goal follow up		4		
	Points	8	Sum	0	
1.3	Certificates of Quality and Environmental System	Yes	Value		Comments
A. Certificates	ISO 9001 (Starsprings demand)		5		
	ISO 14001 (If No, check extended questionnaire in self assessment)		5		
	IATF 16949 (ISO/TS 16949)		5		
	Points	15	Sum	0	
1.4	Quality & Environmental commitment	Yes	Value	Sum	Comments
A. What Quality goals do you have?	Evidence not provided		0		
	Evidence provided		3		
B. How are they measured?	Evidence not provided		0		
	Evidence provided		3		
E. Claims	More than target		0		Target =
	On target		2		
	Below target		3		
F. Delivery Performance	< 90%		0		
	90%-97%		2		
	> 97%		4		
G. Staff performance	Are there skill matrices available for all employees?		2		
	Are there training/education plans?		2		
	Do you conduct performance review systematically?		2		
C. What environmental goals you have?	Evidence not provided		0		
	Evidence provided		3		
D. How are they measured?	Evidence not provided		0		
	Evidence provided		3		
	Points	25	Sum	0	
1.5	Security, Work environment, General order	Yes	Value	Sum	Comments
A. Contingency plan	Is there a processed contingency plan?		2		Contact person:
B. Security	Is there a fire protection organization?		2		
	Is there an automatic fire alarm?		3		
	Are sprinkler systems installed?		2		
C. Work environment	Is the work environment systematically monitored?		2		
	Are safety inspections conducted systematically?		2		
	Are deviations corrected within the promised time frame?		2		
	Points	15	Sum	0	
1.6	IMDS, REACH	Yes	Value	Sum	Comments
A. REACH	Is there enough knowledge to handle the Reach regulations?		3		

B. IMDS	Is IMDS required for this supplier?		0		Contact person:
	Is there enough knowledge of the MD systems to be able to deliver complete MDS: s to the customer?		3		
	Is there more than one person who has good knowledge and can work in the MD system?		1		
	Points	3	Sum	0	
1.7	Research & Development	Yes	Value	Sum	Comments
	Limited experience		0		
	Development upon request		2		
	Active work with R&D		3		
	Points	3	Sum	0	
1.8	Pricing	Yes	Value	Sum	Comments
	Small activity regarding price reductions		0		For example internal cost reduction projects
	Active work to reduce price		3		
	Reaches agreed price reduction targets		6		
	Points	6	Sum	0	
1.9	Other	Yes	Value	Sum	Comments
A. Authorization seller/contact person	Few authorizations (prices, terms, notification, delivery time)		0		
	Full authorizations (prices, terms, notification, delivery time)		2		
B. Availability Contact person	Hard to reach		0		
	Easy to reach		3		
C. Customer satisfaction survey	Not performed		0		
	Performed in-house		1		
	Performed by external service		2		
D. Survey follow up	Follow up and action plan based on the survey results		1		
	Points	8	Sum	0	
1.10 FACTORY TOUR	Premises - Machinery, Production process, Process control etc	Yes	Value	Sum	Comments
A. Premises/Machinery	Below Standard		0		
	Standard		2		
	Better than the standard		4		
B. Production process	Below Standard		0		
	Standard		2		
	Very efficient process		4		
C. Work instructions	Unsufficient		0		
	Instructions updated sufficiently		3		
	Instructions updated, well organized and easy to access		5		
D. Process control	Is there evidence of Poka-Joka solutions?		2		
	Is there evidence of using gauges to control measurements?		2		
	Do you work active with corrective actions?		2		
E. General order	Are the workstations in good order?		2		

	Is there efficient waste and scrap routines?		2		
C. Visuality	Quality goals for teams / process		2		
	Quality goals for the entire company?		2		
	Do you display customer complaints?		2		
	Do you display delivery performance?		2		
	Are there a work schedules with names available?		2		
	Do you measure and display productivity?		2		
	Do you measure and display rejects/scrap?		2		
	Points	37	Sum	0	
1.11	Tools and Maintenance	Yes	Value	Sum	Comments
	Is there a system for maintenance of tools and machines?		3		
	Is the system in that case revised regularly?		1		
	Is there customer-owned tools in the workplace?		0		
	Are the tools stored in a safe place with regard to fire safety?		2		
	Are these tools marked with the owner's name?		2		
	Points	4	Sum	0	