

Request For Quotation - Cost Break Down



Information

Issue Date (a)		Part Description (h)	
Contact Person for Purchasing (b)		Part Number (i)	
Contact Person for Technical Support (c)		Estimated Yearly Volume (j)	
Deadline for Quotation (d)		Special Requirements (k)	
Terms of Payment (e)		Drawing Number (l)	
Terms of Delivery (f)		3D/CAD file (m)	
Factory Location (g)		Samples Attached (n)	
		Part Specification Attached (o)	

SUPPLIER Quotation

Quoted Currency / Exchange Rate (1)	
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Procured Parts

Part number/Description (2)	Supplier / Country of Origin (3)	Unit (4)	Price/Unit (5)	Quantity (6)	Subtotal (7)
					0,000
					0,000
					0,000
					0,000
Total (8)					0,000

Raw Materials

Part number/Description (9)	Supplier / Country of Origin (10)	Unit (11)	Price/Unit (12)	Gross Quantity (13)	Net Quantity (14)	Subtotal (15)
						0,000
						0,000
						0,000
						0,000
						0,000
Total (16)						0,000

Process Costs

Operation (17)	No of Workers (18)	Machine Type/Size (19)	Cycletime (min) (20)	Labour Cost		Machine Cost		Total Process Costs (25)
				Per Hour (21)	Total (22)	Per Hour (23)	Total (24)	
					0		0	0,000
					0		0	0,000
					0		0	0,000
					0		0	0,000
					0		0	0,000
Total (26)								0,000

Tooling

Supplier Name & Country of Origin (38)	
Tool Cost (39)	
Tool Description (40)	
Number of Cavities (41)	
Production Capacity (42)	
Tool Life Warranty (43)	
Tool Ownership (44)	
Tool Lead Time (45)	
Sample Lead Time (46)	
1st Production Lead Time (47)	

Total Manufacturing Costs (27)	0,000
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Other Costs

Selling, General and Administration on material costs (28)	0,000
Selling, General and Administration on process costs (29)	0,000
Profit (30)	0,000
Total (31)	0,000

Total Part Cost (32)	0,000
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Packaging

Packaging Type (48)	
Number of Parts/Package (49)	

Logistics Costs	FOB	DDP
Packaging (33)		0,000
Transport (34)	0,000	0,000
Other Costs (Please specify) (35)	0,000	0,000
Total (36)	0,000	0,000

Supplier/Name/Date/Signature (50)	
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Total Quoted Price FOB (Location) (37)	0,000
Total Quoted Price DDP (Location) (37)	0,000

Validity of quotation (YY/MM/DD)	
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